



MOTORCYCLING AUSTRALIA NORTHERN TERRITORY INC
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AGENDA

20th August 2024

MEETING @ 6:30 pm

MNT Advisor Group (quorum is 3 present)

Darwin – The Midway Berrimah
Alice Springs – via telecommunications
Meeting #06_0824

MEETING OPENED

INVITEES

NAME	STATUS	CLUB
Jason Bryant Start: March 2024		Acacia Hills MX
Zoran Elliott Start: February 2022		Alice Springs Motorcycle Club
Peter Troon Start: 2008		Darwin Motorcycle Club
Sally Woodhill Start: January 2022		Top End Motocross Club
Nunzio Meta Start: 2015		Top End Road Race Association
Angie Lavercombe Start: 2018	Treasurer/Secretary	Territory Quad Association
Ross Page Start: 12 th April 2023		Northern Territory Speedway Riders Association
Jeff Klein Start: 2004		Independent Member
Louis Bretherton Start: 20 th June 2023	Chairperson	Independent Member
Cilla Thomas Start: January 2022	Chief Executive Officer/ Public Officer	Nil required No voting rights

APOLOGIES

OBSERVERS

Denise Troon

STANDING AGENDA

1. CONFLICT OF INTEREST
2. MINUTES FROM PREVIOUS MEETING
3. FINANCIALS
4. STRATEGIC MANAGEMENT
5. GOVERNANCE MANAGEMENT
6. RISK MANAGEMENT
7. CEO REPORT (if applicable)

1. CONFLICT OF INTEREST

Any declarations

2. MINUTE'S PREVIOUS MEETING

Minutes of previous meeting held on 23rd July, 2024 circulated to MNT board members.

Motion: Accept previous minutes from meeting held on 23rd July, 2024.

Motion moved:

Seconded:

Carried unanimously.

3. FINANCIAL

	Account #1 – Operating	Account #2 – Savings	Account #3 – Debit
Balance as 01.01.2024	\$ 31,042.99	\$ 23,291.97	\$ 500.00
Balance as 31.07.2024	\$ 10,622.19	\$ 43,105.22	\$ 1,198.31
Balance as 20.08.2024	\$ 17,294.84	\$ 50,000.00	\$ 1,164.24
COMMENTS	Profit and Loss, Balance Sheet provided		
TERM INVESTMENT \$180,000.00 Reinvested 31/01/2024 Matures 31/01/2025 Interest 4.75%	All SCB have a positive obligation to fund MAIL in certain unusual circumstances of a claim that exceeds cash at hand for the MAIL company. A cash reserve will protect MNT against future insolvent trading if payment is demanded by MAIL to cover off an insurance claim.		

Motion: Accept financial report as of the 20th August, 2024

Motion moved:

Seconded:

Carried unanimously

4. STRATEGIC PLANNING

Strategy

The Strategic Plan-on-a-page provides a high-level sport strategic plan and has been developed from information gathered from the various workshops and current state analysis.

Documents attached:

1. MII Strategy on a Page – Final Draft – attached
 - a. Strategic Pillars (part of the Strategic plan on a page document - 4 slides for each strategic pillar which provides more detail on strategic initiatives, KPIs, timelines and measures of success – this has been provided purely for context and is not included in the review. The MII Working Group require sign-off on the plan-on-a-page from the Steerco before they can draft the KPIs etc
2. Review and Feedback – Strategic Review feedback template – attached

Strategy working group reporting and timeline

The Strategy Project group are working through developing a draft Strategic Plan on a page using the data from the Strategy Workshop in May.

A feedback template has been provided to capture the feedback and proposed edits/changes to specific elements of draft strategic plan-on-a-page. Please use this template to capture your feedback so it can be collated and shared back to the SteerCo.

The feedback provided should be the collective board's feedback and will be assumed to be the case when shared with SteerCo for the process of accepting by consensus any changes to the strategic plan.

5. GOVERNANCE

Governance WG Reporting

The Governance Project group are working through a comparison of the MA constitution against the NSO constitution template providing comments and feedback. From this a new MA constitution will be refined and shared with your boards for feedback.

Date for Steerco to note are:

- **13 August** first draft of the new MA constitution to Steerco for feedback
- **14/15 August**, circulate the proposed MA constitution with detailed amendments to the MA Board
- **20 September**, all feedback is due from the MA Board and SCB
- **8 October**, provide the draft MA constitutional amendment recommendations to Steerco for endorsement.

Leadership & decision-making structure

Leadership and decision-making structure, refers the multiple subcommittees that sit underneath the SCBs and how can these be aligned.

Date for Steerco to note are:

- **10 September**, review existing leadership and decision-making structures and develop a draft effective leadership and decision-making structure to Steerco for feedback
- **12 November**, recommendation of a modern structure to Steerco for endorsement
- **31 December**, update key policies and processes.

6. RISK MANAGEMENT

Detailed below in Corporation Matrix and Injury Reporting

RISK MANAGEMENT – CORPORATION MATRIX

#	Category	Key Material Risk	Risk Appetite	Additional Information	Likelihood/ Current Status	Consequence	Inherent Risk	Control Rating	Residual Risk
1	Insurance Risk	Non-compliance with track standards	No Appetite	We have no appetite for the risk that our tracks do not comply with the MA track standards	Possible	Extreme	High	Above Average	Medium
2	Insurance Risk	Second large loss in 2022 accident year	Low Appetite		Possible	Major	Significant	Average	Medium
3	Insurance Risk	Unknown, unexpected and therefore unreserved liability exposure, particularly relating to a minor	Low Appetite		Unlikely	Major	Significant	Good	Low
4	Insurance Risk	Maintaining MAIL as a going concern	No Appetite	We have no appetite for MAIL refusing MA insurance. We have a low appetite the increase in premiums as a result of a heightened risk profile	Unlikely	Extreme	Significant	Above Average	Low
5	Insurance Risk	Risk of missing July Insurance review date	No Appetite	Review of Strategic plan and governance structure for Sport to meet insurance obligations.	Possible	Extreme	High	Above Average	Low
6	Governance Risk	Outdated constitution	Low Appetite	Review of modern constitution in consultation with MA and ASC Breach of ASC – SSO agreements	Possible	Major	Significant	Average	Low

RISK MANAGEMENT – INJURY (52 reported)

Venue	Date	Discipline	Location	Injury	Suspended	Type	Additional
Campbell Park	31-Jan	Motocross	Between ski jump & rollers	Transported to DRH (private), fracture arm	No	N/A	Not Required
Deepwell Station	28-Jan	Enduro	Turn #2	Abdominal pain, transported to ASH	Yes	Medical	Cleared
Deepwell Station	28-Jan	Enduro	Turn #2	Suspected leg knee fracture	Yes	Medical	Cleared
Deepwell Station	28-Jan	Enduro	Big Red	Three fractures in cervical vertebra and right wrist injury	Yes	Medical	Cleared
Ilparpa Complex	18-Feb	Motocross	Flag Point #4	Right lower leg fracture to tibia and fibula	Yes	Medical	
Darwin Aerial Farm	25-Feb	Motocross	1st turn after start	Fracture cheek and concussion	Yes	Concussion	Cleared
Ilparpa Complex	17-Mar	Motocross	Unknown	Lower (R) leg fracture	No	Medical	Not Required
Darwin Aerial Farm	24-Mar	Motocross	Between Flag 4 & 5	Forehead swelling, no LOC	No	N/A	Not Required
Campbell Park	4-Apr	Motocross	Suzuki Jump	LOC, transported by ambulance - Coaching Clinic	No	N/A	Cleared
Hidden Valley	13-Apr	Road Race	Turn #5	High speed crashed - refused further medical treatment	Yes	Medical	Cleared
Hidden Valley	13-Apr	Road Race	Turn #5	Suspected Right Scapula and swelling to R knee, fracture/torn ACL	Yes	Medical	Cleared
Ilparpa Complex	14-Apr	Motocross	Unknown	Ice pack given, surgery for relocation of screws in ankle	No	N/A	Unreported Medical
Hidden Valley	14-Apr	Motocross	Turn #1	Soft tissue injury - update fractured femur	Yes	Medical	
Hidden Valley	14-Apr	Road Race	Turn #14	Nil injuries - Fit to return to racing	No	N/A	Not Required
Campbell Park	27-Apr	Motocross	Corner after flag point #2	Pain to right shoulder - suspected dislocated shoulder	Yes	Medical	Cleared
Hidden Valley	12-May	Road Race	Turn #1	Minor scuff marks to helmet and leather - Nil Injuries	No	N/A	Not Required
Hidden Valley	12-May	Road Race	Turn #6	Minor scuff marks to helmet and leather - Nil Injuries	No	N/A	Not Required
Hidden Valley	12-May	Road Race	Turn #1	Nil injuries - Fit to return to racing	No	No	Not Required
Campbell Park	6-Jun	Motocross	Last whoop	Bruising and grazing left side - update fracture leg arm	Yes	Medical	Cleared
Campbell Park	6-Jun	Motocross	Finish jump	Multi trauma, ? Spinal injury, ? TBI / concussion & LOC	Yes	Concussion	
Cox Peninsula	24-Jun	Enduro	True track	Bruising to back L & R side mid back - NIL LOC	No	N/A	Not Required
Cox Peninsula	24-Jun	Enduro	True track	Minor abrasions - upper right leg, large contusion	No	N/A	Not Required
Cox Peninsula	24-Jun	Enduro	True track	Fracture L collarbone & suspected L ribs	Yes	Medical	
Kolhman Complex	30-Jun	Motocross	Flag Point #6 - Obstacle G	Laceration to nose, nil other injuries	No	N/A	Not Required
Kolhman Complex	30-Jun	Motocross	Flag Point #6 - Obstacle G	Abrasions to left side of back, no other injuries	No	N/A	Not Required
Kolhman Complex	30-Jun	Motocross	Middle Whoops	Suspected lower right leg fracture	Yes	Medical	
Campbell Park	14-Jul	Motocross	Obstacle E&F	Suspected broken right wrist	No	N/A	Not Required
Ilparpa Complex	14-Jul	Motocross	Flag Point #3	Fracture right lower leg - tib & fib	Yes	Medical	

RISK MANAGEMENT – INJURY

Venue	Date	Discipline	Location	Injury	Suspended	Type	Additional
Kolhman Complex	28-Jul	Motocross	Whoops	Suspected fractured wrist	Yes	Medical	
Hidden Valley	29-Jul	Road Race	Turn #10	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	29-Jul	Road Race	Turn #5	Pain to top of his R Foot - nil fractures - Fit to return to racing	No	N/A	Not Required
Hidden Valley	29-Jul	Road Race	Turn #6	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	30-Jul	Road Race	Turn #10	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	30-Jul	Road Race	Turn #14	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	31-Jul	Road Race	Turn #6	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	1-Aug	Road Race	Turn #10	Mild discomfort & tenderness to L neck	No	N/A	Not Required
Hidden Valley	1-Aug	Road Race	Turn #10	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	1-Aug	Road Race	Turn #5	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	1-Aug	Road Race	Turn #1	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	1-Aug	Road Race	Turn #6	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	2-Aug	Road Race	Turn #1	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	2-Aug	Road Race	Unknown	C-Spine and thoracic spine pain	Yes	Medical	Cleared
Hidden Valley	2-Aug	Road Race	Turn #5	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	3-Aug	Road Race	Turn #5	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	3-Aug	Road Race	Start Grid	Lower Left Leg - Tib Fib fracutre - transported by Ambulance RDH	Yes	Medical	
Hidden Valley	3-Aug	Road Race	Start Grid	Isolated L thumb / hand injury - referred to RDH	Yes	Medical	
Hidden Valley	3-Aug	Road Race	Turn #10	Nil complaints / injuries noted - Fit to return to racing	No	N/A	Not Required
Hidden Valley	4-Aug	Road Race	Turn #10	Concussion / LOC and head injury	Yes	Concussion	
Hidden Valley	11-Aug	Motocross	After Whoops	Muscular thigh injury	No	N/A	Not Required
Kolhman Complex	11-Aug	Motocross	Whoops	Bruising and pain to lumbar area of back	No	N/A	Not Required
Campbell Park	14-Aug	Motocross	Tabletop Flag Point #4	Suspected broken left arm, sore tummy and LOC <15 secs	Yes	Concussion	

7. CHIEF EXECUTIVE OFFICER REPORT

1. LICENCE REPORT – Purchases 2024

National Licence - 445

Senior **219** Junior **110** Mini **27** Recreational **33**

Crew **12** Media **5**

One Event Licence - 170

Competition **156** Recreational **18** Crew **52**

IRL (Introductory Recreational Licence) – **58**

2. MEMBERSHIP REPORT

MANT Members Breakdown – 4,839 (National Members 194,578)

Male **4,036** Female **797** Prefer Not to Say **6**

3. PARTICIPATION DATA

	1/4		2/4		3/4		
Discipline	Permit	Participation	Permit	Participation	Permit	Participation	
Road race	4	56	3	124			5.36%
MX/SX	37	1121	44	1054			64.71%
Speedway			5	23			.68%
Dirt Track/Track	6	68					2.02%
Enduro	2	153	2	117			8.03%
Minikhana /Come n Try							
Quad	4	94	6	128			6.61%
Coaching	13	145	10	97			7.20%
RPA (auto fills from RPA tab)	0	0	1	59			1.76%
Other	3	61	4	61			3.63%
Total	69	1698	75	1663			
Total - 2022	69	1714	101	2059			
DIFFERENCE #	0	-16	-8	-369			100%
DIFFERENCE %	0%	-1%	-9%	-19%			

	Permits	Participation
2024	144	3361
2023	243	5808
2022	142	4893
2021	86	3219
2020	59	2217
2019	105	3916
2018	83	2595
2017	66	3008



4. OPERATIONAL REPORT

AHMA

Affiliated – Competition Club

Income – \$ 5,570.00

ASMCC

Affiliated – Competition Club

Income – \$11,138.00

BIKE KIDS NT

Affiliated – Private Promoter Recreational

Income – \$ 740.00

DMCC

Affiliated – Competition Club

Income – \$10,755.00

DOSE

Affiliated – Competition Club

Income – \$ 850.00

HARTS RANGE

Affiliated – Private Promoter Competition

Income – \$550.00

KULGERA

Affiliated – Private Promoter Competition

Income – \$970.00

NTSRA

Affiliated – Competition Club

Income – \$1,740.00

OUTTHERE MEDIA

Affiliated – Private Promoter Insurance

Income – \$1,200.00

TEMCC

Affiliated – Competition Club

Income – \$11,970.00

TERRA

Affiliated – Competition Club

Income – \$6,735.00

TQA

Affiliated – Competition Club

Income – \$7,430.00

5. OFFICIALS REPORT

Clerk of Course – March 2024 – 14 attendees

Technical Officer – May 2024 – 16 attendees

Race Secretary – June 2024 – 2 attendees

Clerk of Course – August 2024 – 5 attendees (4 no shows after submitting EOI)

Common Module – August 2024 – 4 attendees (4 no shows after submitting EOI)

Expression of Interest

4 x Technical Officer

3 x Race Secretary

Meeting Details

Date of Meeting:	23 rd July 2024
Time:	18:30 to 18:51
Members Present:	Peter Troon, Angie Lavercombe, Ross Page, Louis Bretherton, Zoran Elliott, Ross Page, Nunzio Meta
Chief Executive Officer Present:	Cilla Thomas
Absent Members:	Jeff Klein, Sally Woodhill, Shaun Blowers
Guests present:	Denise Troon

Agenda Details

AGENDA
NEW BUSINESS Reports from the CEO including financial, strategic and risk management reporting.
BUSINESS FOR NEXT MEETING Nil

Meeting Notes

Motion: Accept previous meeting minute as of the 16th April, 2024.
Motion Moved: Louis Bretherton
Seconded: Angie Lavercombe

Motion: Accept financial report as of the 23rd July, 2024.
Motion Moved: Angie Lavercombe
Seconded: Ross Page

Action Plan

ACTION	ASSIGNED TO	DUE DATE

Conclusion

Attachments: Received with meeting invite for the 23rd July, 2024
Financial reporting including balance / profit and loss reports.
Chief Executive Officer report
Risk Management

Balance sheet report

Accrual mode
31 Jul 2024

	Total
1-0000 Assets	
1-1000 Current Assets	
1-1100 Cash On Hand	
1-1111 Operational Account - 210814042	10,622.19
1-1112 Business Saver - 210814083	48,000.00
1-1155 BB Term Deposit - 212 698 864	180,000.00
Total Cash On Hand	238,622.19
1-1200 Accounts Receivable	19,581.88
Total Current Assets	258,204.07
1-3000 Plant & Equipment	
1-3100 Plant & Equipment	
1-3110 Equipment at Cost	2,685.00
1-3120 Equip Accum Dep	(2,030.00)
Total Plant & Equipment	655.00
Total Plant & Equipment	655.00
Total Assets	258,859.07
2-0000 Liabilities	
2-1000 Current Liabilities	
2-1200 Trade Creditors	200.00
2-1210 Credit Card 210814067	(1,198.31)
2-1300 GST Liabilities	
2-1310 GST Collected	6,282.63
2-1330 GST Paid	(1,696.29)
2-1340 GST Adjustment	2.17
Total GST Liabilities	4,588.51
Total Current Liabilities	3,590.20
Total Liabilities	3,590.20
Net Assets	255,268.87
3-0000 Equity	
3-1000 Prior Year's Surplus/Deficit	22,556.59
3-8000 Retained Earnings	185,695.19
3-9000 Current Year Surplus/Deficit	17,656.43
3-9999 Historical Balancing	5,009.84
Total Equity	230,918.05

Profit and loss report

Accrual mode
01 Jan 2024 - 31 Jul 2024

	Total
4-0000 Income	
4-1000 Riders Fees	
4-1200 Licences	4,228.52
4-1300 Permits	8,281.81
4-1305 Ride Park Australia Levies	1,322.73
Total Riders Fees	13,833.06
4-2000 Club Fees	
4-2002 Venue Inspection Fee	1,604.55
4-2060 MANT Affiliation Fee	3,527.26
4-2092 Rider Levies	21,163.62
4-2100 Capitation Fees	16,363.62
Total Club Fees	42,659.05
4-3000 Other Income	
4-3200 Sponsorship	2,279.09
4-5000 Interest - Bank	322.49
4-5100 Interest - Term Deposit	58.75
Total Other Income	2,660.33
Total Income	59,152.44
Gross Profit	59,152.44
6-0000 Expenses	
6-6000 Administration	
6-6102 Bank Fees	19.41
6-6108 Auditing and Accounting Fees	800.00
6-6109 Contractor Payments	32,312.00
6-6118 Promotions	450.00
6-6119 WebSite Expenses	162.05
6-6120 Freight, Couriers & Postage	21.05
6-6121 Computer Software, Hardware	311.58
6-6124 General Office Expenses	453.64
6-6125 Office Supplies/stationery	30.91
6-6126 Printing & Printer Cartridges	844.31
6-6129 Licence Printing MAW	9.09
6-6135 Phone / Internet	290.46
6-6142 Fuel Account	420.71
6-6200 Dues & Subscriptions	499.99
Total Administration	36,625.20
6-6300 Travel Expenses	
6-6305 Air Fares	1,799.44
6-6310 Travel & Accomodation	762.56
6-6322 Travel Expenses	22.73

	Total
6-6360 Meeting costs	36.73
Total Travel Expenses	2,621.46
6-6400 MA Expenses	
6-6430 MA Ride Park Australia Fees	755.45
6-6440 MA Other Costs	1,136.36
Total MA Expenses	1,891.81
6-6500 Employment Expenses	
6-6655 Training Expenses	135.32
Total Employment Expenses	135.32
6-8000 Track Licencing	
6-8100 Equipment	222.22
Total Track Licencing	222.22
Total Expenses	41,496.01
Operating Profit	17,656.43
Net Profit	17,656.43