

Managing Club Details

Your Club details are set up when you initially affiliate, but you will be able to edit and update them as they change.

To access your Club Administration page, you will need to access the **Admin** page on your RiderNet profile and select Club > Manage Club

Note: Club Admin access is assigned by your SCB, they will need to verify who requires access and who has been given by current Admins of the Club.



Home ▾ Admin ▾ Licences ▾ **Club ▾ Members ▾ Events ▾**

Manage Club

Admin Home

Once you have accessed your Club, you will find the navigation panel which is where administrators can access Details, Members, Memberships, Terms and Conditions, Disciplines and Products

Details

Members

Financial Period

Categories

Membership Q's

Terms & Policies

Disciplines

Products

Once you have selected **Details**, the page will open, then select the **Edit** icon to unlock the data fields.

Manage Club - Toowoomba Motocross Club

Details

Members

Financial Period

Categories

Membership Q's

Terms & Policies

Disciplines

Products

Club Details

Club Name

Toowoomba Motocross Club

Edit 

Ride. Race. Enjoy.

ABN 83 057 830 083

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1 International Drive
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Australia

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The national body of motorcycle sport in Australia affiliated to the Federation Internationale de Motocyclisme [F.I.M]



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You will then be able to update the required fields. Please ensure that once all your changes have been made that you **Save** the changes.

The details you will be able to update, and change include:

- Contact information
- Mailing addresses
- Club positions
- Additional Club Delegates
- Pending/Approved Club Memberships

Note: If you want to change banking information or affiliation status, these changes can only be updated by your SCB upon request

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How to Update Club Contacts

Your Club contacts, including your Club roles, can be updated by selecting the appropriate person for the drop-down list of Club members.

You will be able to search for the member you want to allocate by typing their name. You can nominate your Club positions as well as up to 5 additional Club delegates.

Club Details X Close

Website	<input type="text"/>
Phone Number	<input type="text"/>
Email Address	<input type="text"/>
Mailing Address	<input type="text"/>
Mailing Suburb	<input type="text"/>
Mailing State	<input type="text" value="Please select..."/>
Mailing Postcode	<input type="text"/>
Club President	<input type="text" value="none"/>
Club Treasurer	<input type="text" value="none"/>
Club Secretary	<input type="text" value="none"/>
Authorised to accept Credit Card Payments	<input type="checkbox"/> Acceptance of Credit Cards is authorised once a Merchant Agreement has been completed and forwarded to your State.
EFT Available	<input type="checkbox"/>
Allow Cheque/Cash Payments	<input type="checkbox"/> Acceptance of Credit Cards is authorised once a Merchant Agreement has been completed and forwarded to your State.



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Club Disciplines

Clubs will be able to select their Disciplines. This can be used for prospective Members to identify a Club that offers the discipline they currently ride or are interested in riding.



Disciplines

Discipline Select

Dirt

- Enduro
- Minikhana
- Motocross
- Supercross

Trial

- Trial

Road

- Road Race
- Supermoto

Track

- Dirt Track
- Speedway
- Track

Save

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