

# MA Officials Powers and Authorities

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## 1. OVERVIEW

### 1.1. Scope

- 1.1.1.** MA has provided the following clarification and descriptions regarding the powers and authorities of licenced and accredited Officials.
- 1.1.2.** This document is relevant to any entity seeking to hold an MA official licence, holders of MA official licences, any Event Organiser and/ or Relevant Controlling Body and/ or any entity responsible for organising an MA permitted event.
- 1.1.3.** The regulations, clarifications and descriptions contained in this document should be read and applied in conjunction with the current version of the MA Manual of Motorcycle Sport.

## 2. OFFICIALS POWERS AND AUTHORITIES

### 2.1. General

- 2.1.1.** In the administration of the GCRs, the powers and authorities of the RCBs are exercisable by and through Officials.
- 2.1.2.** For these purposes, the RCBs may licence any one or more of the following Officials:
- a) Key officials:
    - i) Stewards or Referees,
    - ii) Race Directors,
    - iii) Clerks of Course,
    - iv) Race Secretaries,
  - b) Operational officials:
    - i) Marshals,
    - ii) Timekeepers,
    - iii) Measurers,
    - iv) Scrutineers,
    - v) Eligibility Scrutineers,
    - vi) Judges,
    - vii) Observers,
    - viii) Handicappers,
    - ix) Starters,
    - x) Final Control Officials,
    - xi) Sound Control Officer (SCO)
  - c) Other licensed officials:
    - i) Announcers,
    - ii) Track Inspectors.

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## 2.2. The Licensing of Officials

- 2.2.1. MA, or an SCB on behalf of MA, may issue, renew, recategorize or revoke an official's licence. The form of an official's licence will be as prescribed in the bylaws.
- 2.2.2. No person will be issued with an official's licence unless that person has achieved the minimum required standards from training or at a training course established.
- 2.2.3. A licence for a key official must not be issued to person under 18 years of age. A licence for an operational official must not be issued to a person under the age of 16 years.
- 2.2.4. An official's licence may remain in force for four years from the day of its issue.
- 2.2.5. An application for an official's licence and for the renewal or re-categorisation thereof must be:
- To the RCB having authority in the State or Territory in which the applicant ordinarily resides,
  - In the prescribed form.
- 2.2.6. An RCB which orders an investigation into the conduct of an event, may stand down any official involved in the subject event, until the investigation is concluded.
- 2.2.7. The RCB responsible for issuing the permit must approve the nomination of the appropriately licenced Key Officials and Scrutineer for any competition.

## 2.3. Categories of Officials' Licences

### 2.3.1. Officials' licences:

- Are accredited at the following levels and must be appropriately endorsed
  - Level 1 – Club level,
  - Level 2 – Inter-club / Zone level,
  - Level 3 – Open event / State Championship level,
  - Level 4 – MA Series and National Championship level,
  - International.
- Are accredited in the following disciplines:
  - Dirt Track,
  - Enduro,
  - Minikhana,
  - Motocross,
  - Trial,
  - Road Racing,
  - Speedway,
  - Supercross,
  - Track,
  - Supermoto.
- May be endorsed with more than one discipline category.
- The RCB may, where appropriate, approve the use of officials that have accredited which is not aligned with the level of the event.
- Only officials holding the appropriate Level 2, 3 or 4 accreditations can be appointed to a "Key" official role.

### 2.3.2. A licensed official:

- Must not carry out any duty or function to which that official's licence accreditation category does not apply, but may have an assistant whose licence is endorsed with a different accreditation category,
- May apply for a different category of licence accreditation. An application for variation must be dealt with in the same way as an application for a licence,
- May not, without the authority of the Clerk of Course, compete in any competition at which the official is officiating,
- Must comply with the GCRs and with the proper directions of any official having authority under the GCRs to impose such directions,
- Must carry out all duties honestly, diligently, and fairly,
- Must be in attendance no later than one (1) hour prior to the official start time of the event (including practice) and remain until the completion of their duties at the conclusion of the meeting.
- An assistant may be appointed to any role and acts by assisting the official to carry out their duties. The assistant cannot act as a replacement for that Official.
- A Deputy may be appointed to an official role but must hold the appropriate licence accreditation on the licence for that position. The Deputy may take the position of the Official if required and holds the same authority whilst acting in that role.

### 2.3.3. MA may, either independently or in conjunction with other RCBs conduct official's training courses. The content of the courses must:

- Have regard to the various disciplines of the sport,



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- b) Provide practical and theoretical training,
- c) Be as prescribed from time to time in by-laws.

**2.3.4.** No person may compete at any event to which they have been appointed a key official, with the exception of the Race Secretary, as stipulated in the Race Secretary role description.

## **2.4. Stewards**

**2.4.1.** An RCB must appoint one or more licenced Stewards for any competition and, if more than one Steward is appointed, those Stewards may collectively or individually exercise the powers set out in this Rule.

**2.4.2.** Where more than one Steward is appointed under this Rule the RCB must nominate a senior Steward, whose determination on any matter in relation to the event will be binding.

**2.4.3.** In the absence of a jury, and subject to Rule 1.6, Stewards of a competition have supreme control and authority over the conduct of that competition and may:

- a) Amend any SR applicable to the event if, in the opinion of the Steward, exceptional circumstances arise requiring amendments,
- b) Amend the program for the event,
- c) Give any instruction or direction to the Clerk of Course of the event,
- d) Determine the time for the commencement and conclusion of the event,
- e) Stop the event or any part of it,
- f) Order any event to be re-started or re-run,
- g) Hear and determine any protest,
- h) Institute, hear and determine any prosecution for any offence committed during the event and impose any penalty or penalties under the GCRs,
- i) Abandon any event provided that all entry fees must be refunded unless otherwise provided for in the SR for the meeting,
- j) Order any competitor to submit to a medical examination to determine if the competitor is fit to participate in the event,
- k) Order the administration of any fuel, drug, or other test,
- l) Impose on a competitor or entrant any penalty of relegation time or points penalty, exclusion, fine or suspension as provided for in the GCRs,
- m) Order any machine, which the Steward considers does not comply with the GCRs or the relevant SR, to be impounded at the end of the event and detained under the control or direction of the Steward for such period as may reasonably be necessary for it to be examined,
- n) Do any act, publish any document and make any declaration, not inconsistent with the GCRs, which is necessary for the fair and proper conduct of the event,
- o) Refer any matter to the RCB.

**2.4.4.** As soon as possible, and no more than five days after the conclusion of an event, a Steward of the meeting must complete and deliver to the RCB a Competition report in the prescribed form which must include:

- a) A copy of the program,
- b) The results of the event,
- c) Total number of competitors,
- d) A plan of the venue showing the location and number of falls resulting in the competitor receiving medical treatment at the venue and/or resulting in the competitor being transported to hospital,
- e) The number of competitors transported to hospital including details of suspected injuries,
- f) The number of spectators attending the event, and
- g) The number of officials on duty at the event.

**2.4.5.** As soon as possible, and no more than 24 hours after a serious incident\* occurs, a Steward of the meeting must contact the RCB and provide a report on the incident, which must include:

- a) Details of the event and venue
- b) A brief description of the incident describing when, where, and how the incident occurred.
- c) The name/s of all competitors/officials/volunteers/spectators transported to hospital including details of suspected injuries,

\*A serious incident is where one or more participants have received severe and potentially life-threatening injuries.

## **2.5. Referee**

**2.5.1.** The RCB must appoint a licenced Referee for any Speedway event.

**2.5.2.** The Referee primarily acts in an operational role in conducting the speedway meeting.



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- 2.5.3. A Referee has the same power, authority, and responsibilities as a Steward; refer Steward role description
- 2.6. Race Director**
- 2.6.1. MA may appoint a licenced Race Director for any MA Series.
- 2.6.2. The Race Director's responsibilities are:
- To ensure proper observance of the GCRs and SRs,
  - To ensure the efficient running of any competition,
  - To ensure effective communication between the Promoter and the Steward.
- 2.6.3. The Race Director shall have overriding authority in relation to:
- The control of competition, including modifying the program,
  - The stopping of any competition,
  - Starting procedure.
- 2.6.4. A Race Director may:
- Amend any series SR if, in the opinion of the Race Director, exceptional circumstances arise requiring amendments,
  - Amend the Series program,
  - Institute, according to the GCRs any prosecution for any offence committed during an event,
  - Do any act, publish any document, and make any declaration, not inconsistent with the GCRs, which is necessary for the fair and proper conduct of the series.
- 2.7. Clerk of Course**
- 2.7.1. The RCB responsible for issuing the permit must approve the nomination of a licenced Clerk of Course for any competition.
- 2.7.2. Subject to the control and direction of the Steward or Race Director of an event, the Clerk of Course is responsible for its conduct and for that purpose may:
- Inform and instruct operational officials,
  - Inspect the venue and do whatever is necessary to ensure the venue is fit for the purpose of the event,
  - Ensure that all operational officials are appropriately carrying out their duties,
  - Receive any protest and convey it to the Steward,
  - Impose on a competitor or entrant any penalty of exclusion or relegation or any time or points penalty or fine as provided for under the GCRs,
  - Stop any event,
  - Exclude any competitor from any competition for any reason provided for in the GCRs,
  - Exclude from any competition, any machine which the Clerk of Course considers to be dangerous,
  - Order any competition to be re-started or re-run,
  - Collate all necessary information from any operational official and present it to the Steward at the Steward's request and direction,
  - Do any act, publish any document, and make any declaration, not inconsistent with these Rules, which is necessary for the fair and proper conduct of the event,
  - Authorise any operational official to compete in any competition in the event,
  - Order any competitor to submit to a medical examination to determine if the competitor is fit to participate in the event.
- 2.8. Club Steward**
- 2.8.1. Combined role of Steward/Clerk of Course
- 2.8.2. For the SCB to approve the nomination of a licenced Club Steward, the nominee must hold current Steward and Clerk of Course accreditation in the discipline being conducted.
- 2.8.3. Subject to SCB approval, the role of Steward and Clerk of Course may be combined at closed to club events where the anticipated number of participants is reasonably expected to be less than 65.
- 2.8.4. In circumstances where this occurs and where there could be a conflict between the duties of a Clerk of Course and the duties of a Steward, the role of the Steward as outlined in this document will prevail.
- 2.8.5. Where participant numbers exceed 65, the SCB may, after due consideration and risk management evaluation, approve the use of a Club Steward.
- 2.8.6. A Club Steward may not be used at Interclub events.
- 2.8.7. The combining of the roles is absolutely at the discretion of the SCB. The SCB may determine there is a requirement for separate Steward and Clerk of Course roles.



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- 2.8.8.** Should these roles be combined at an event, participants would lose the right of protest of a decision of the Clerk of Course to the Steward as defined in GCR's. Any protest directed to the Official undertaking the Club Steward role resulting from a penalty normally imposed by a Clerk of Course will be directed to and heard by the SCB. The protest must be accompanied by the prescribed fee. Any subsequent appeal will be heard by the RCB.
- 2.8.9.** Where a Club Steward is appointed, that fact and the resultant impact on a participant's right of protest must be made known during the riders' briefing.
- 2.8.10.** A Club Steward may not be a participant in the event.
- 2.8.11.** The roles of the Referee and Clerk of Course at Speedway events cannot be combined under this rule.
- 2.9. Race Secretary**
- 2.9.1.** The RCB responsible for issuing the permit must approve the nomination of a licenced Race Secretary for any competition.
- 2.9.2.** The Race Secretary is responsible for the organisation and management of an event and for those purposes:
- Must comply with the instructions of the Steward and the Clerk of Course,
  - May publish notices and documents as directed,
  - May ensure that operational officials are informed of their functions and duties and properly equipped,
  - Must provide the Steward with a copy of the program and the results of competitions conducted at the event.
  - Trials and Traditional Enduro. For club and Inter-club Trials and Traditional Enduro the Race Secretary may compete in an event once they have completed their duties as described in the GCRs, and only with the authority of the Steward and Clerk of Course.
- NOTE: This doesn't apply to other forms of competition under the broad "Enduro" discipline such as Sprint, Cross Country, Pony Express, Cross Country Sprint etc.
- 2.10. Operational Officials**
- 2.10.1.** In carrying out their duties, operational officials must:
- At the beginning of the event report to the Clerk of the Course for instructions,
  - Only use apparatus authorised under these GCRs,
  - Provide the Clerk of Course with reports as required,
  - Comply with the directions and instructions of the Steward/Referee and the Clerk of Course.
- 2.10.2.** Operational officials must carry out their functions to the best of their abilities and in accordance with these GCRs.
- 2.10.3.** Officials may be paid such fees, expenses, and allowances as are prescribed from time to time.
- 2.10.4.** Operational official's roles and responsibilities:
- Marshals,
    - May hold an MA Officials licence with Marshal Accreditation.
    - Are engaged by the RCB or Promoter for an event and report to the Clerk of Course.
    - Are placed at strategic points around the course to convey information.
    - Display any signals or convey any instructions as directed by the Clerk of Course.
    - Report to the Clerk of Course any observed breaches of the rules.
    - A Chief Marshal may be appointed by the RCB or Promoter for the purpose of managing and representing the Marshal Team.
  - Timekeepers,
    - Will hold an MA Officials licence with Timekeeper accreditation.
    - Are appointed by the RCB or Promoter with regard to the status/level of an event and report to the Clerk of Course.
    - Use timing apparatus of a type approved by MA.
    - Monitor, document and produce a record of times, speeds and classifications for a competition.
    - Are considered a Judge of Fact. When supplied by a Timekeeper, and apart from the correction of errors which may emerge on investigation, the times, speeds and classifications in a competition shall be taken as fact and no protest or appeal shall be accepted as to their accuracy.
    - A Chief Timekeeper may be appointed by the RCB or Promoter for the purpose of managing and representing the Timekeeping Team.
  - Measurers,
    - Will hold an MA Officials licence with Scrutineer and Measurer accreditation.
    - Are engaged as required by the RCB or Promoter for an event and report to the Clerk of Course.
    - Use appropriate measuring equipment to verify the dimensions of the engine or any other controlled part of a motorcycle on the instruction of the Clerk of the Course and/or Steward.



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- iv) Are considered a Judge of Fact. When supplied by a Measurer, the measurements will be taken as fact from which there is no right of protest or appeal.
  - v) Measurers shall not communicate their findings to another person except as they may be required to do so in the performance of their duties.
- d) Scrutineers,
- i) Will hold an MA Officials licence with Scrutineer accreditation,
  - ii) Must be present for the event to take place.
  - iii) Are engaged by the RCB or Promoter of an event and report to the Clerk of Course
  - iv) Have the responsibility to determine whether entered machines and protective clothing/ equipment comply with the relevant technical regulations.
  - v) A Chief Scrutineer may be appointed by the RCB or Promoter with regard to the status/level of an event, for the purpose of managing and representing the Scrutineering Team.
- e) Eligibility Scrutineers,
- i) Will hold an MA Officials licence with Scrutineer accreditation.
  - ii) Are appointed to an event usually for historic or classic machines, by the RCB for all State or National Championship events or either by the RCB or the Promoter for any other event, with regard to the status/level of that event.
  - iii) Have the authority to determine whether entered machines comply with the relevant eligibility regulations.
- f) Judges,
- i) Will hold an MA Officials licence with Timekeeper and/or Judge accreditation.
  - ii) May be engaged by the RCB or Promoter for an event and report to the Clerk of Course.
  - iii) Are considered a Judge of Fact and their decisions shall be accepted as fact with no right of protest or appeal.
  - iv) Can be Starting Line Judges, whose duty is to report any false starts to the Clerk of the Course immediately after they occur.
  - v) Can be Finishing Line Judges, whose duty is to declare the order in which competitors cross the finishing line.
- g) Observers,
- i) May hold an MA Officials licence with Observer Accreditation.
  - ii) Are appointed by the Promoter and report to the Clerk of Course.
  - iii) Judge and score a competitor's performance in an observed section.
  - iv) Are considered a Judge of Fact. When supplied by an Observer, the judgement and/or score shall be taken as fact from which there is no right of protest or appeal.
  - v) A scoring mistake made by an Observer may be corrected with the approval of the Clerk of the Course and/or the Steward of the event.
- h) Handicappers,
- i) Will hold an MA Officials licence with Timekeeper accreditation.
  - ii) Are appointed by the RCB or Promoter, with regard to the status/level of an event and report to the Timekeeper.
  - iii) Shall determine the starting order in a competition where a handicap has been programmed wholly or partly by time.
- i) Starters,
- i) May hold an MA Officials licence with Starter and/or Judge accreditation.
  - ii) Are appointed by the RCB or Promoter of the event and report to the Clerk of Course.
  - iii) Using methods and equipment as approved by these regulations, co-ordinate the starting, stopping and finishing of competitions.
  - iv) Have the responsibility to determine whether there have been any false starts
  - v) Declare the order in which the competitors cross the finishing line.
  - vi) In the case of a handicap competition, where the handicap is wholly or partly by time, the Starter shall be a Timekeeper.
- j) Final Control Officials,
- i) Are appointed by the Promoter and report to the Clerk of Course.
  - ii) Determine the finishing order and record times of competitors in an event.
  - iii) Are considered a Judge of Fact. When supplied by a Final Control Official, and apart from the correction of errors which may emerge on investigation, the classifications in a competition shall be taken as fact from which there is no right of protest or appeal.
  - iv) A scoring mistake made by a Final Control Officials may be corrected with the approval of the Clerk of the Course and/or the Jury of the event.
- k) Sound Control Officers,
- i) Will hold an MA Officials licence with Scrutineer and Sound Control Officer accreditation,
  - ii) Are appointed by the RCB or Promoter of the event and report to the Clerk of Course.

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- iii) Use methods and equipment as approved by these regulations to co-ordinate the testing of machines for the measurement of sound emissions.
  - iv) Are considered a Judge of Fact. When supplied by a SCO, and apart from the correction of errors, which may emerge on investigation, the results of the Sound Control Test shall be accepted as fact with no right of protest or appeal.
- l) Announcer
    - i) May hold an MA Officials licence with Announcer accreditation.
    - ii) Are appointed by and report to the Promoter.
    - iii) Make announcements and deliver commentary at permitted events.
    - iv) Are bound by all relevant MA policies.
  - m) Track Inspector
    - i) Will hold an MA Level 2 CofC, Steward or Referee Officials licence with Track Inspector accreditation or have an appropriate and relevant qualification.
    - ii) An RCB may appoint track inspectors whose responsibilities are:
      - iii) To inspect tracks,
      - iv) To make reports on the compliance of tracks with any standards established within the MA Track Standards.
    - v) Report any findings to the RCB who will evaluate a tracks suitability for the purpose of issuing a licence.

## 2.11. Juries

- 2.11.1. Subject to the following two GCRs, an RCB may appoint, in addition to, or in lieu of, a Steward, a jury which may comprise of up to three members, one acting as jury President
- 2.11.2. In respect of Speedway events:
- a) A jury may not be appointed in lieu of the Referee,
  - b) The functions of a jury are to hear and determine any protest against any decision or determination of the Referee.
- 2.11.3. No person may be a member of a jury unless that person is:
- a) Appointed in writing by the RCB under this GCR Rule, and
  - b) A licenced Steward or Referee.
- 2.11.4. The RCB may appoint to a jury such persons as it thinks have sufficient expertise to be members of a jury.
- 2.11.5. The RCB must appoint the President of the jury.
- 2.11.6. The Steward of an event may not be a member of the jury for that meeting.
- 2.11.7. If, during an event, there is a vacancy in the membership of a jury, the jury President may appoint a substitute in accordance with the GCRs.
- 2.11.8. No member of a jury may participate in any deliberations of the jury if that person has an interest in the outcome of the deliberations and must, immediately on becoming aware of any such conflict of interest, notify the other members of the jury and withdraw from the jury. The President of a jury:
- a) Must convene the jury at the commencement of the event,
  - b) Must ensure that the proceedings of the jury are conducted in accordance with the GCRs,
  - c) Must ensure that the acts and instructions of the jury are carried out, and
  - d) May admit any person as an observer of the jury's deliberation and must exclude any person who, in the opinion of the jury, has no interest in the proceedings or is not entitled to be present.
- 2.11.9. Where a jury is appointed in addition to a Steward, the authority of the jury will prevail over that of the Steward.
- 2.11.10. In the GCRs any reference to a Steward in any discipline other than Speedway will, in respect of an event for which a jury has been appointed, be interpreted as if it were a reference to a jury.

## 3. DOCUMENT CONTROL

### 3.1. Review

- 3.1.1. This document will be reviewed annually and revised as needed.

### 3.2. Revision History

#### 3.2.1.

Version	Revision Date	Author(s)	Revision Notes
1.0	7/12/2020	LM/ PS	Extracted wording from 2020 MoMS. Revised wording.

### 3.3. Further Information

- 3.3.1. Refer to the Officials, Accreditation Upgrade and Renewal Policy.
- 3.3.2. Contact Motorcycling Australia 03 9684 0500

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